



SALMON HARBOR MARINA

*A Department of Douglas County
and Port of Umpqua*

“SERVING OUR COMMUNITY WITH PRIDE”

MINUTES

SALMON HARBOR MANAGEMENT COMMITTEE (SHMC) MEETING

DECEMBER 5, 2019 – 2:00 P.M.

SALMON HARBOR MARINA OFFICE – 100 ORK ROCK ROAD, WINCHESTER BAY

ATTENDING: Douglas County Coastal Representative, Tom Huebner; Port of Umpqua Representative, Carey Jones absent; Douglas County Commissioner, Chris Boice; Harbor Manager, Paul Stallard; Program Coordinator, Savanna Wright; Exec. Admin. Asst., Renae LaRouche; and Admin. Asst., Diane Bynum & Retired Exec. Admin. Asst., Caryn Hamner.

VISITORS: Tom Fransway, Winchester Bay Resident

CALL TO ORDER: Tom Huebner called the meeting to order at 2:00 p.m.

CALL TO APPROVE THE AGENDA: Tom called for approval of the agenda. Chris moved to approve and Tom seconded the motion. Motion passed 2-0.

APPROVAL OF MINUTES: Tom called for approval of SHMC's Nov. 14, 2019 meeting minutes. Chris moved to approve and Tom seconded the motion; motion passed 2-0.

VISITOR COMMENTS (Agenda Items Only): Tom Fransway stated he saw 1 ATV sign posted on Beach Blvd. He was hoping they would place the “No ATV” signs above the speed limit signs on Beach Blvd.

NEW BUSINESS: 4 items

- 1) Approve Charter Bulk Video Service Addendum.

Chris moved to approve the Addendum with Charter. Tom seconded the motion. Motion passed 2-0.

- 2) Approve Charter Nonexclusive Service and Installation Agreement with Permanent Easement.

Chris moved to approve the Nonexclusive Service and Installation Agreement with Charter. Tom seconded the motion. Motion passed 2-0.

- 3) Approve Agreement for Termination of Lease for Kitty's Kitchen is Christmas Forever.

Chris moved to sign the termination of agreement and he delegated himself to be the signer. Tom seconded the motion. Motion passed 2-0.

- 4) Approve lease with Jackson's Café and More.

Chris moved to approve lease with Jackson's Café and More. Tom seconded the motion. Motion passed 2-0.

MANAGER'S REPORT:

Paul reported on the lack of contracts Salmon Harbor is able to obtain due to the County's contract requirements, specifically insurance requirement. Paul gave some examples of several companies that we need but can't get a contract with due to ins. requirements.

EXECUTIVE SESSION: Pursuant to ORS 192.660

ADJOURNED: Tom adjourned the meeting at 2:27 p.m.

SUBMITTED BY: Renae LaRouche, Exec. Admin. Asst.

Approved SHMC: APPROVED FEB 19 2020



CCJ FILING COVER SHEET

Submitted by:

Name : Rena LaRouche
 Department : Salmon Harbor Marina
 Phone : 541 271 - 3407

1. Record in the Deed Records? Yes or No

2. Please select where this document should be filed by checking the box to the left of the document type (REQUIRED; CHOOSE ONLY ONE):

<input type="checkbox"/> Administrative Matters (includes Board of Commissioner Administrative Matters) 1000	<input type="checkbox"/> Information Technology Department 12000
<input type="checkbox"/> Animal/Dog Control 8000	<input type="checkbox"/> Justice of the Peace 32000
<input type="checkbox"/> Assessor 6000	<input type="checkbox"/> Land Department 16000
<input type="checkbox"/> Auditor 5000	<input type="checkbox"/> Land Use Matters (Private Owned) 33000
<input type="checkbox"/> Board of Commissioners – Regular Meetings 1001	<input type="checkbox"/> Library 18000
<input type="checkbox"/> Board of Commissioners – Special Meetings 1002	<input type="checkbox"/> Management and Finance (includes Purchasing) 35000
<input type="checkbox"/> BOPTA 7000	<input type="checkbox"/> Miscellaneous 31000
<input type="checkbox"/> Budget 9000	<input type="checkbox"/> Ordinances 2000
<input type="checkbox"/> County Building Facilities 17000	<input checked="" type="checkbox"/> Parks (Including Salmon Harbor) 48000
<input type="checkbox"/> County Clerk 11000	<input type="checkbox"/> Public Works/Road Department 37000
<input type="checkbox"/> Elections 19000	<input type="checkbox"/> Sewerage Systems 43000
<input type="checkbox"/> Environmental Health 4000	<input type="checkbox"/> Sheriff 25000
<input type="checkbox"/> Fairgrounds 13000	<input type="checkbox"/> Sheriff Special Services 26000
<input type="checkbox"/> Franchises 21000	<input type="checkbox"/> Special Districts 50000
<input type="checkbox"/> General Services (includes Fleet) 53000	<input type="checkbox"/> Streets 41000
<input type="checkbox"/> Health & Social Services 15000	<input type="checkbox"/> Taxes, Tax Collector 40000
<input type="checkbox"/> Housing Authority 47000	<input type="checkbox"/> Water Resources 46000
<input type="checkbox"/> Human Resources (includes insurance policy, related matters) 10000	<input type="checkbox"/> Youth Services 60000
<input type="checkbox"/> Improvement Liens 39000	<input type="checkbox"/> OTHER _____ Index Number

3. Document Type (REQUIRED; CHOOSE ONLY ONE):

<input type="checkbox"/> Abstract 010	<input type="checkbox"/> Advertising 020	<input type="checkbox"/> Affidavit 030	<input type="checkbox"/> Amendment 035	<input type="checkbox"/> Annexation 040
<input type="checkbox"/> Application 045	<input type="checkbox"/> Appointments 050	<input type="checkbox"/> Appropriation 060	<input type="checkbox"/> Bid & Proposals 080	<input type="checkbox"/> Bonds 090
<input type="checkbox"/> Certificates 110	<input type="checkbox"/> Classifications 120	<input type="checkbox"/> Contracts/Agree 130	<input type="checkbox"/> Deeds 150	<input type="checkbox"/> Easements 170
<input type="checkbox"/> Exchange 180	<input type="checkbox"/> Fund Transfer 200	<input type="checkbox"/> Grants/Related 205	<input type="checkbox"/> Hearing Notice 210	<input type="checkbox"/> Insurance Policies 230
<input type="checkbox"/> Leases 280	<input checked="" type="checkbox"/> Minutes 300	<input type="checkbox"/> Ordinances 340	<input type="checkbox"/> Order of Sale 350	<input type="checkbox"/> Permits, Licenses 360
<input type="checkbox"/> Petitions 365	<input type="checkbox"/> Planning 370	<input type="checkbox"/> Report/Findings 410	<input type="checkbox"/> Resolutions 420	<input type="checkbox"/> Vacations 500
<input type="checkbox"/> Warrants/Checks 520	<input type="checkbox"/> Zone Change 550			

4. Date of Minutes: _____ 5. Contract & Extension # OR Grant OR Ordinance#: _____

6. Name(s) to be Indexed (INDICATE ALL THE NAMES TO BE INDEXED) – USE ADDITIONAL SHEET IF NECESSARY
 Example: Road Name, Names of Grantor/Grantee, Park Name, Company Names, Committee Name, District Name, etc.

- a. Salmon Harbor Management Committee b. Salmon Harbor Department
 c. _____ d. _____
 e. _____ f. _____