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# SALMON HARBOR MARINA

*A Department of Douglas County  
and Port of Umpqua*

*"SERVING OUR COMMUNITY WITH PRIDE"*

## MINUTES

### SALMON HARBOR MANAGEMENT COMMITTEE (SHMC) MEETING

MAY, 23 2019 – 3:01 P.M.

SALMON HARBOR MARINA OFFICE – 100 ORK ROCK ROAD, WINCHESTER BAY

**ATTENDING:** Douglas County Coastal Representative Tom Huebner, Port of Umpqua Representative Carey Jones, Douglas County Commissioner Chris Boice via phone conference, Harbor Manager Paul Stallard, Program Coordinator Savanna Wright, and Exec. Admin. Asst. Renae LaRouche, Admin. Asst. Diane Bynum, retired Exec. Admin. Asst. Caryn Hamner.

**VISITORS:** Charmaine Vittek, Port of Umpqua Manager; Phyllis Devers, WB Merchants Association

**CALL TO ORDER:** Tom Huebner called the meeting to order at 3:02 p.m.

**CALL TO APPROVE THE AGENDA and the Change to Agenda:** Tom called for approval of the agenda. Chris moved to approved and Carey seconded the motion. Motion passed 3-0.

**APPROVAL OF MINUTES:** Chris moved to approve the SHMC meeting minutes for April 23, 2019. Carey seconded the motion; motion passed 3-0.

**VISITOR COMMENTS (Agenda Items Only):** none

**NEW BUSINESS:** 4 items

- 1) Approve janitorial contract with Michelle Stauffer.

Chris moved to approve the contract between Salmon Harbor and Michelle Stauffer. Tom seconded the motion. Motion passes 3-0.

- 2) Approve multi-electrical contracts with Lighthouse Electrical Contractors, LLC; Ladd Electric Inc.; and Kyle Electric, Inc.

Chris moved to approve the motion the contract amendment & the delegation of Chris Boice. Carey seconded the motion. Tom abstained since he works for Ladd Electric. Motion passes 2-0. Carey has reservation about this as he would like use local contractors.

**MANAGER'S REPORT:** 1) Paul talked the about Crabby's Bar and Grill wanting to do midget wrestling in front of his business in WB on June 19, 2019. Savanna rec'd their special events permit from them today (May 23, 2019). They said they would not be serving alcohol as previously intended as they are trying to keep it kid friendly. The event runs from 8 p.m. to 10 p.m. (set up at 7 p.m.).

The SHMC members suggested that county counsel be involved due to insurance and other requirements. It was suggested that WB businesses & first responders be informed of the event.

2) Paul talked about piggy backing off the U.S. Corps of Engineers job for dredging of the harbor. Bids are due May 28<sup>th</sup>, 2019 for the dredging contract and we will do a contract with the CORSP's lowest bidder for the dredging project. It is our understanding it will be \$17/yd. S.H. has saved \$175,000 for dredging. Tiffany is working on a contract as we speak for this specific job. Jack Akin is working on a depth test to accurately gage how much the contractor will have removed.

3) Paul let the committee members know HGE Bid document will hopefully be out by June 7<sup>th</sup>, 2019.

4) Chris talked about the possibility of expanding the ATV's area to ride (past the bridge) so they can ride to the WB establishments (restaurants, stores, motels, etc.) on Beach Blvd.

**EXECUTIVE SESSION:** None

**ADJOURNED:** There being no further business, Tom adjourned the meeting at 3:47 p.m.

**SUBMITTED BY:** Renae LaRouche, Exec. Admin. Assistant      Approved SHMC: **APPROVED JUL 18 2019**