

# SALMON HARBOR MARINA

A Department of Douglas County  
and Port of Umpqua

"SERVING OUR COMMUNITY WITH PRIDE"

## MINUTES

### SALMON HARBOR MANAGEMENT COMMITTEE (SHMC) MEETING

APRIL, 23 2019 – 3:01 P.M.

SALMON HARBOR MARINA OFFICE – 100 ORK ROCK ROAD, WINCHESTER BAY

**ATTENDING:** Douglas County Coastal Representative Tom Huebner, Port of Umpqua Representative Carey Jones, Douglas County Commissioner Chris Boice via phone conference, Harbor Manager Paul Stallard, Program Coordinator Savanna Wright, and Exec. Admin. Asst. Renae LaRouche, Admin. Asst. Diane Bynum, retired Exec. Admin. Asst. Caryn Hamner.

**VISITORS:** Charmaine Vitek, Port of Umpqua Manager

**CALL TO ORDER:** Tom Huebner called the meeting to order at 3:01 p.m.

**CALL TO APPROVE THE AGENDA and the Change to Agenda:** Tom called for approval of the agenda & agenda revision. Cary moved to approved and Tom seconded the motion. Motion passed 3-0.

**APPROVAL OF MINUTES:** Carey moved to approve the SHMC meeting minutes for March 5, 2019. Chris seconded the motion; motion passed 3-0.

**VISITOR COMMENTS (Agenda Items Only):** none

**NEW BUSINESS:** 4 items

- 1) Approve First Modification to Commercial land lease with Timothy Pfau. Timothy Pfau purchased Salmon Harbor Tackle & Windy Bay Kite Depot building in 2018 and would like to sell the Kite Depot building to a fishing guide for a booking office. Both buildings were written into one (1) lease and he would like to modify the Pfau's lease to exclude the Kite Depo building & leave Salmon Harbor Tackle ease as is effective May 1, 2019. SH would like to delegate Chris Boice as signer on the lease on behalf of SHMC.

Tom moved to approve the motion the contract amendment & the delegation of Chris Boice. Carey seconded the motion. Motion passes 3-0.

- 2) Approve lease with Dustin Noffsinger for building at 470 Beach Boulevard. His is the Windy Bay Kite Depot by Time Pfau that Dustin Noffsinger would like to purchase and open Rippin Drag (fishing) Guide Service. Dusting feels by purchasing the building it will keep fishing alive in Winchester Bay. SH would like to delegate Chris Boice as signer on the lease on behalf of SHMC.

Chris moved to approve the motion the contract amendment & the delegation of Chris Boice. Tom seconded the motion. Motion passes 2-0.  
Carey has reservation about this.

- 3) Opening of 2 Janitorial Bids: 1 from Michelle Stauffer for \$136/day for both winter & summer rate. 2<sup>nd</sup> bid from Triple R Investments for Daily rate (W-M) \$148.50/day; additional Summer Rate (1 day) \$160/day; Lump Sum Winer Rate (M,W,F) \$132/day; additional winter Daily Rae (?) \$150/day.

Bid packet to go to Thomas Candelario (DC purchasing manager) for review & posting on DC website.

- 4) Chris gave a report on complaints he had brought to his attention Discussion on Motorhome/trailer parking at the RV Resort. Chris has rec'd complaints that motorhomes or trailers are parking the opposite of what the site was originally set up for yet some customers have been told they cannot do that but have photos of motorhomes/trailer that are parked incorrectly. Chris would like a rule for parking in a site to be consistent.

Chris moved to approve motion and Tom seconded the motion. Motion passed 3-0.

- 5) Chris wanted to discuss surplus equipment (golf carts) that the School District would like to have. Carey Jones, who's on the school board said he would not approve the donation for the school district but the Boosters could accept a donation like that. Paul to talk about it in the Manager's report of this meeting.

Chris moved to approve a motion to donate 2 golf carts to the school districts Boosters' Club and Tom seconded the motion. Motion passed 2-0.

**MANAGER'S REPORT:** Paul talked the about the photos he had had taken for the SHMC meeting Manager's report. The 1<sup>st</sup> photo was of Leroy's boat that was we were in the process of repossessing unless he pulled his boat out of S.H. marina. He left before the deadline but lost his anchor so had to pull back on to SH property (behind the oyster plant) where he got stuck due to a low tide.

Paul talked about what took so long donating the golf carts (photos attached). Parts were costing more than the carts were worth. SHMC voted to donate 2 carts (see above) to the School district's boosters' club.

The rest of the photos were of the flooding debris that littered S.H. Marina's moorage slips & launch sites. The photos were of the amount of debris on land and water before & after photos.

**EXECUTIVE SESSION:** None

**ADJOURNED:** There being no further business, Tom adjourned the meeting at 3:45 p.m.

**SUBMITTED BY:** Renae LaRouche, Exec. Admin. Assistant      Approved SHMC: APPROVED MAY 23 2019