

SALMON HARBOR MARINA

A Department of Douglas County
and Port of Umpqua

"SERVING OUR COMMUNITY WITH PRIDE"

MINUTES

SALMON HARBOR MANAGEMENT COMMITTEE (SHMC) MEETING

NOV.16, 2018 – 3:00 P.M.

SALMON HARBOR MARINA OFFICE – 100 ORK ROCK ROAD, WINCHESTER BAY

ATTENDING: Douglas County Coastal Representative Tom Huebner, Port of Umpqua Representative Carey Jones, Douglas County Commissioner Chris Boice, Harbor Manager Paul Stallard, Program Coordinator Savanna Wright, Exec. Admin. Asst. Renae LaRouche, absent Vanessa Bright. Admin. Asst.

VISITORS: None

CALL TO ORDER: Tom Huebner called the meeting to order at 3:12 p.m.

CALL TO APPROVE THE AGENDA and the Change to Agenda: Cary moved to approve the agenda and Tom seconded. Motion passed 3-0.

APPROVAL OF MINUTES: Chris moved to approve the SHMC meeting minutes for Oct. 25, 2018. Carey seconded the motion; motion passed 3-0.

VISITOR COMMENTS (Agenda Items Only): none

OLD BUSINESS: none

NEW BUSINESS: 1 Items

- 1) Approve Assignment of Lease from Patrick and Kristi Rolle as individuals to Crabby Café LLC.: Agenda item presented by Savanna Wright. The Rolle's are selling the café to Matthew Cleverley of North Bend, Washington, who previously owned a small restaurant. They would like to change the name to Crabby Café and staff approx. 6 people around May, 1, 2019. The Cleverleys are asking the Assignment of lease be effective Dec. 3, 2018. He is favorable of the existing terms of the current lease with the Rolles that will expire 2022 and new lease will be created at that time. County Counsel expects to have a draft of the lease prepared next week.

Chris moved to approve the motion contingent upon completed lease by County Counsel and current insurance docs. Also to delegate Chris Boice as signer of the document of behalf of Salmon Harbor Management Committee. Tom seconded the motion. Motion passes 3-0.

- 2) The Rolle's purchased the building from James and Judy Rose. Ticor Title needs docs. filed with the county stating the lease is nil an void with the Roses. Chris was appointed designated signer on Salmon Harbor's behalf.

Cary moved to approve and Chris seconded. Motion passed 3-0.

MANAGER'S REPORT: Paul talked about possibly raising rates at the resort and did a price comparison with like rv parks in the surrounding area.

EXECUTIVE SESSION: None

ADJOURNED: There being no further business, Tom adjourned the meeting at 3:51 p.m.

SUBMITTED BY: Renae LaRouche, Exec. Admin. Assistant Approved SHMC: 1/3/19